

Subject: Re: Contract #C-125070 Hollywood Media District Property Owners Association BID Workers Compensation Certificate
From: CAO InsBonds
Date: 02/08/2017 02:38 PM
To: Lisa Schechter
CC: Rita Moreno <rita.moreno@lacity.org>, Jim Omahen <jim@mediadistrict.org>

Hi Lisa,

Looking at our records, as of November 2016, your Producer - Automatic Data Processing in Roseland, NJ has 11 registered brokers who can help you submit your certificate directly to Track4LA. Please request them to submit your insurance. Should they need assistance, please tell them to call us directly.

On Wed, Feb 8, 2017 at 2:26 PM, Lisa Schechter <lisa@mediadistrict.org> wrote:

Dear Let:

Attached is the Worker's Comp Certificate of Insurance evidencing coverage from 2/1/2017 thru 2/1/2018 - this policy is actually handled through our payroll company ADP. This is the certificate that I have received however I do not know how to have it uploaded to the Track 4LA system. I am hoping the you will be able to assist me.

Thanks

Lisa Schechter
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